



SEED GRANT: GUIDELINES FOR SUBMISSION

Preamble: One of the most significant pillars of International Management Institute is its intellectual capital – the faculty. As part of facilitating the research and development activities at IMI, the institute makes available a research grant that is available to IMI New Delhi full-time faculty members for pursuing their research interests. Through this support, the faculty at IMI New Delhi get an opportunity to undertake small and medium sized research projects which foster knowledge building and help in exploring new areas of research.

1. **Format:** The submitted proposal needs to cover the following heads: Introduction, Literature Review, Rationale for study, Objectives, hypothesis, study design (variables used, methodology), expected results, timelines of the proposed study, references.
2. **Duration:** The project duration should not be beyond ONE Academic Year.
3. **Budget:** The submitted proposals need to explicitly state the budget heads (*please refer to Appendix-A*).
 - The upper limit for sanction is **INR 1 Lakh per Study**.
 - The research grant is available to the faculty/s team as a whole and not to separate individuals for the same study.
4. **Review process:** Once the proposal is ready the faculty/s is advised to follow the following steps.
 - i. Send the detailed proposal (word and PDF) to the headresearch.chairpersonfpm@imi.edu , with a cc to research@imi.edu.
 - ii. The Post the submission of the research proposal, the proposal will be reviewed by a review committee. Review committee composition will be:
 - Head Research & FPM programmes - Chair of the committee
 - 2 members of FPM & Research Committee nominated by DG,IMI.
 - iii. The comprehensive review will be in terms of clarity and focus including rationale of the proposed study, logical flow of ideas, methodology, feasibility, originality, and contribution to Management knowledge.
 - iv. The Committee's decision and comments will be shared with the researcher/team to help strengthen the proposal.

- v. Once approved and finalized, the final document will be sent to the Director General for his approval.
 - vi. The faculty/team would be required to submit an interim report detailing the progress of the study (*Six months after the budget release*). The report will be evaluated for satisfactory progress by the Review Committee (*refer point ii*)
 - vii. The faculty/team Research will submit a final report for the study and make an open seminar under the Research Seminar Series of IMI New Delhi to the IMI Faculty and FPM scholars.
 - viii. It is expected that the faculty/team would convert the study into peer-reviewed journal publications (*refer expected outcome in point 5*) and submit the soft copy of their submission receipt, received from the journals, on or before SIX months of the study completion date.
5. **Expected Outcome:** It is expected that the study will lead to two publications in peer reviewed journals that satisfy the following two conditions.
- Journal/s must be indexed in Scopus in the "Business, Management, and Accounting" subject category
 - Journal/s must be indexed in Web of Science in the "Management" subject category
6. **Seed grant Disbursement:** Post the DG's approval the seed grant will be released in the following phases:
- 50% at the initiation of the study.
 - 35% post the satisfactory evaluation of the Interim by the Review Committee.
 - 15% post the study completion and submission of the final report & open seminar.

APPENDIX-A

S.no.	Head	Details	Amount (INR)
1	Resource (Research Associate)		
2	Software/technical resource		
3	Stationary & Editing work		
4	Field work		
5	Experiment		
6	Any other (please specify)		